

राजस्थान सरकार UBN - 11451819610801771
निदेशालय चिकित्सा एवं स्वास्थ्य सेवायें, राजस्थान जयपुर

क्रमांक: अंधता/18-19/156

दिनांक: 04.02.19

निदेशक,
सूचना एवं जनसम्पर्क निदेशालय,
राजस्थान, जयपुर।

विषय :- निविदा सूचना प्रकाशित करने बाबत।

महोदय,

उपरोक्त विषयान्तर्गत संलग्न ई-निविदा सूचना संख्या 04/2018-19 8 प्रतियों में संलग्न कर निवेदन है कि निविदा सूचना को नियमानुसार 50 हजार प्रतियों और उससे अधिक का परिचालन रखने वाले राज्य स्तरीय मुख्य दैनिक समाचार पत्र तथा वृहद परिचालन वाले एक अखिल भारतीय स्तर के अंग्रेजी दैनिक समाचार पत्र एवं डी.आई.पी. आर. की वेबसाईट पर अतिशीघ्र ही प्रकाशित करवाने का श्रम करावें।

संलग्न-उपरोक्तानुसार।

भवदीय

निदेशक (जन.स्वा.) एवं अध्यक्ष
स्टेट प्रोग्राम कमेटी (अंधता)
चिकित्सा एवं स्वास्थ्य सेवायें,
राजस्थान, जयपुर

दिनांक:

क्रमांक: अंधता/18-19/

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:

1. प्रभारी, सर्वर रूम, मुख्यालय को भेजकर निर्देशित किया जाता है कि उक्त निविदा सूचना संख्या 04/2018-19 को विभागीय वेबसाईट पर अपलोड करें।
2. एस.पी.पी.पी. पोर्टल पर अपलोड करवाने हेतु।
3. E-Proc पर अपलोड करवाने हेतु।
4. कार्यालय पत्रावली।

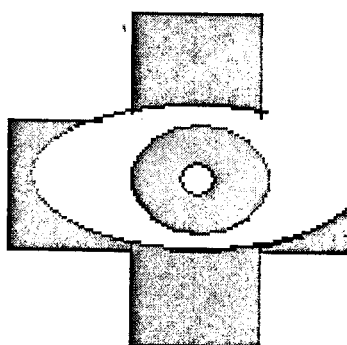
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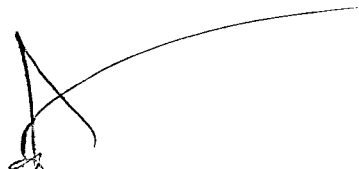
**DIRECTORATE OF MEDICAL & HEALTH SERVICES,
RAJASTHAN, JAIPUR**

E-Tender

FOR

**SUPPLY OF SPECTACLES FOR SCHOOL
CHILDREN IN THE STATE OF
RAJASTHAN**




**Director (PH) & Chairman
State Programme Committee (Blindness)
Medical & Health Services,
Rajasthan, Jaipur**

राजस्थान सरकार
निदेशालय चिकित्सा एवं स्वास्थ्य सेवायें, राजस्थान जयपुर

The summary of various activities with regard to this invitation of bids are listed in the table below:

Start Date of Submission/uploading of Bidding Document	Upto 04.02.2019 at 11.00 am
End Date of uploading of Bidding Document	Upto 25.02.2019 at 06.00 pm
Last date & time for submission of Bidding Document & DD	26.02.2019 at 12.00 pm
Pre Bid Meeting Date & Venue	13.02.19 at 12.00 pm at Room No. 209. II floor, Medical Department, Jaipur.
Time and date of opening of Technical bids	26.02.19 at 04.00 pm
Place of opening of bids	Directorate of Medical & Health Services Rajasthan, Jaipur
Tender Form Fee	Rs.1000/- (DD/BC should be in the name of State Programme Committee (Blindness), Jaipur
E-Tendering Processing Fee	Rs.1000/- (DD/BC should be in the name of MD RISL, Jaipur.
Total Estimated Project Cost - Rs.131.00 Lacs	
Earnest money (Bid Security) - Rs. 2,62,000/- (In Favour of State Programme Committee (Blindness), Jaipur.)	
Total No. of Spectacles quantity - 37620	

- Bid invitation may be cancelled at any time without any prior notice by the Director (PH), Medical & Health Services, Rajasthan, Jaipur.
- In Case of holiday on technical bid opening day the bid shall be opened on next day.


Director (PH) & Chairman
State Programme Committee (Blindness)
Medical & Health Services,
Rajasthan, Jaipur

Name of the Bidding Company/ Firm:			
Contact Person (Authorised Bid Signatory):			
Correspondence Address:			
Mobile No.		Telephone & Fax Nos.:	
Website & E-Mail:			

Websites:

<http://eproc.rajasthan.gov.in>

<http://sppp.rajasthan.gov.in>

Handwritten signature and initials.

Handwritten signature.

Technical Specifications

1. Sheet Frame
2. Size : 42 to 52
3. With Flexible hinge.
4. Soft Cover/ Hard Cover
5. Lenses : Hard Coat fiber
6. Power : variable as per required by refraction/ Prescription.

District wise distributions list of Specticals

S.No.	District Name	Qty.
1	Ajmer	1320
2	Bhilwara	1254
3	Nagaur	1859
4	Tonk	759
5	Bikaner	1397
6	Churu	1155
7	S.Ganganagar	957
8	Hanumangarh	880
9	Baran	660
10	Bundi	583
11	Jhalawar	737
12	Kota	913
13	Barmer	1650
14	Jaisalmer	429
15	Jalor	1100
16	Jodhpur	2123
17	Pali	1122
18	Sirohi	594
19	Banswara	1056
20	Dungarpur	803
21	Rajsamand	616
22	Chittorgarh	737
23	Pratapgarh	495
24	Udaipur	1661
25	Jaipur	3410
26	Sikar	1419
27	Jhunjhunu	1100
28	Alwar	2035
29	Dausa	946
30	Bharatpur	1485
31	Karuali	858
32	S.Madhupur	748
33	Dholpur	759
	Total	37620

SUPPLY OF SPECTACLES FOR SCHOOL CHILDREN IN THE STATE OF RAJASTHAN

MEDICAL & HEALTH SERVICES, RAJASTHAN, JAIPUR

Invitation for Bids(IFB) and Notice Inviting Bid (NIB)

Directorate of Medical & Health Services, Rajasthan, Jaipur invites sealed single stage two envelopes unconditional competitive e-bids from eligible bidders for Supply Of Spectacles For School Children in NPCB & RBSK Programme, who are bonafide registered manufacturers/Authorized Sole Distributors. The tender/bid shall only be submitted through online tendering system of www.eproc.rajesthan.gov.in

Name and Address of the Procuring Entity – Director (PH) & Chairman, State Programme Committee (Blindness), Medical & Health Services, Rajasthan, Jaipur

Subject Matter of Procurement- Supply Of Spectacles For School Children (**Onsite delivery with screening and one follow up**) **Bid procedure-** Single stage two cover Open Competitive Bidding through e-procurement.

Bid Evaluation Criterion- Least Cost Based Selection(LCBS) L-1. From eligible bidders provided they conform to the quality standards.

Website for downloading bidding document ,corrigendum and addendums -

<http://eproc.rajesthan.gov.in>, <http://sppp.rajesthan.gov.in>

Total Estimated Procurement Cost-

S.No.	Name of Item	Estimated Cost
1.	Supply Of Spectacles For School Childrens (Onsite delivery with screening and one follow up)	Rs. 131.00 Lacs

Earnest Money Deposit- In the form of Demand Draft/Bankers Cheque Rs 262000 in favour of **State Programme Committee (Blindness), Rajasthan Jaipur**, E-tendering processing fee Rs 1000 in the form of DD/BC in favour of MD RISL, Jaipur.

Tenderer should submit original Demand Drafts/Bankers cheque for earnest money of Tender fees and e-tender processing fees, Declaration – 26.02.19 upto 12.00 pm, the date of opening of technical bid is 26.02.19 at 04.00 pm in the Office of Directorate of Medical & Health Services, Rajasthan, Jaipur.

Bid Validity- 90 days from date of Technical bid opening.

Note-

1. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the bids.
2. No contractual obligation whatsoever shall arise from the bidding document /bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
3. Procurement entity disclaims any factual or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the

information provided therein are intended only to help the bidders to prepare a logical bid proposal.

4. The complete bidding document has been published on the website <http://eproc.rajasthan.gov.in>, <http://sppp.rajasthan.gov.in> for the purpose of downloading.
5. Bidders who wish to participate in this bidding process must register on <http://eproc.rajasthan.gov.in>.
6. To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, safe crypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC.
7. A single-stage two envelope selection procedure shall be adopted.
8. Bidder (authorised signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal. However, DD for Tender Fees, RISL Processing Fees and Demand Draft/Bankers Cheque of EMD /Declaration and samples should be submitted physically at the office of Directorate of Medical & Health Services, Rajasthan, Jaipur as prescribed in NIB. Scanned copy of all Demand drafts /Bankers Cheque of EMD and registration documents should also be uploaded along with the technical bid/ cover.
9. A pre bid meeting will be held on dated 13.02.19 on 12.00 pm at Swasthya Bhawan, Jaipur to clarify and answer the queries on any than matter related to this bid. After pre bid meeting necessary changes in bid condition if considered will be made.
If any amendment is carried out in the technical specification and bid terms & condition following pre bid meeting or any other information, the same will also be uploaded on website <http://eproc.rajasthan.gov.in>, <http://sppp.rajasthan.gov.in>
10. Department will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well in advance so as to avoid issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
11. Bidders are also advised to refer —Bidders Manual Kitl available at e-Proc website for further details about the e-tendering process.

INFORMATION TO BE PROVIDED BY THE TENDERERS

(Where the space provided is not sufficient, a separate sheet may be enclosed.)

1. Name of the unit _____
2. Year of establishment _____
3. Works address _____

- Tel. No. _____
4. Office address _____

- Tel. No. _____
5. Name of
 Director/Proprietor/Partner
 with address _____

- Tel. No. _____
- Mobile No. _____

(Enclose Certificate of legal status of the entity and in case of Company/Partnership firm Registration of firms is compulsory)

6. Name of contact person
 with Telephone No./Cell
 No. & Address _____

7. Fax No. _____
8. Whether unit is Limited Co./Pvt. Ltd. Co. /Partnership Firm/Proprietary Firm
 _____ (Enclose Certificate)
9. Registration Number _____ (Enclose Certificate)
10. Capacity of production
11. Turn over of the firm should be around 67% of the total contract value.
12. Turn Over of the firm: (Enclose C.A. certificate/audited accounts (profit and loss account account, balance sheet and income exp.)

Financial Year 2017-2018

Financial Year 2016-2017

Financial Year 2015-2016

14. Income Tax pan no: _____

15. GST Registration certificate no _____

16. GST Clearance Certificate (Enclose Certificate) up to 31 March, 2018.

17. ISO certificate number _____ (Enclose Certificate)

18. Pan Card number _____ (Enclose Certificate)

19. Tender Fee DD No. Date

20. Earnest Money DD No Date

21. MD (RISL) DD
(Rs.1000)..... Date

22. HR (Human Resource) available

Human Resource Availability	Para Medical Ophthalmic Asstt. Name	Degree/ Diploma	Photocopy Attached
	1		
	2		
	3		
	4		
	5		

23. Equipment Available

Equipment Availability	Autorefractormeter	Yes/ No
	Retinoscope	Yes/ No
	Trial lense box	Yes/ No

24. I have capacity to do school eye screening with help of sufficient no. of PMOA and I will distribute spectacles as per list given.

Signature of Proprietor/Partner/ Authorized Person

Seal of the Unit

General Instruction for Tender

Before submission of bid or Filing up the tender form Kindly go through these following directions & term & Conditions seriously so that your tender is not considered invalid:-

1. Go through the conditions of the document carefully & meticulously.
2. E- Tenders super scribed "Tender for Supply of Spectacles For School Children should be upload on <http://eproc.rajasthan.gov.in> .
3. Certificate/ License/ Documents which are required should be complete & updated.
4. Demand Draft/Banker Cheque/FDR of tender form fees/Processing Fees & earnest money should be sent separately.
5. Do not quote the products manufactured on loan license basis.
6. Quote only for the products for which your product permission meets the Bid specifications.
7. You must have sufficient No. of Para Medical Ophthalmic Asstt. (PMOA) to cater whole rajasthan with time period along with necessary equipment.

CONDITIONS OF TENDER AND CONTRACT FOR

E-BID

Note : E- Bid should read these conditions carefully and complete strictly while submitting their tenders.

1. Tender Fee/EMD/Processing Fee must be enclosed in a properly sealed envelope according to the directions given in the tender notice.
2. Tender Fee/EMD/Processing Fee affidavits will be received till 26.02.19 on 12.00 pm by the Store Officer, CD Store, Directorate of Medical & Health Services, Rajasthan, Jaipur.
3. Tenders by Supplier's: Tenders shall be given only by **Manufacturer/Authorised Sole Distributors** in the goods. They shall, therefore, furnish a declaration in the SR FORM 11.
4. (i) Any change in the constitution of the firm etc. shall be notified forth with by the contractor in writing to the purchase officer and such change shall not relieve any former member of the firm, etc. from any liability under the contract.
(ii) No new partner/ partners shall be accepted in the firm by the contractor in respect of the contract unless he/ they agree to abide by all its terms, conditions and deposit with the purchase officer a written agreement to this effect. The contractors receipt for acknowledgment of that of any partners subsequently accepted as above shall bind all of them and will be sufficient discharge for any of the purpose of the contract.
5. GST Registration and Clearance Certificate:- Bidder who is not registered under the GST Act prevalent in the State where his business is located shall not tender. The GST Registration Number should be quoted and latest Tax clearance certificate from the Commercial Taxes Officer of the Circle concerned shall be submitted without which the tender is liable to rejection.
6. All rates will be firmed and fix. The Rates quoted must be FOR delivery at consignee stores including packing, forwarding, loading, transportation, excise duty, custom duty, insurance, unloading, stacking and all incidental charges, octroi

and taxes except GST. The delivery of the goods shall be given at District/Tehsil (Schools) level after screening of students accordingly.

7. GST as applicable at the time of supply order.
8. In case of any enhancement in Excise duty due to notification of the Govt. after the date of submission of Bids & during the Bid Period, the quantum of additional excise duty so levied will be allowed to be charged extra as a separate item without any change in the basic of the price structure approved under the Bid. For claiming the additional cost on account of the increase in excise duty, the bidder should produce a letter from the concerned excise authorities for having paid additional excise duty on the goods supplied to ordering authority & also must claim the same in the invoice separately.

Similarly if there is any reduction in the rate of excise duty as notified by the Govt. after the date of submission of Bid, the quantum of the price to the extent of reduction will be deducted without any change in the basic price of the price structure of the goods supplied under the Bid.

9. Validity: Tenders shall be valid for a period of 90 days from the date of opening of Technical Bid.
10. The approved supplier shall be deemed to have carefully examined the specifications, of the goods to be supplied. If he has any doubts as to the meaning of any portion of these conditions or of the specification, he shall, before signing the contract, refer the same to the purchase officer and get clarifications.
11. The contractor shall not assign or sub-let his contract or any substantial part thereof to any other agency.
12. Specification:- All article supplied shall strictly confirm to the specifications, trade mark laid down in the tender form and wherever articles have been required according to specifications, those articles should confirm strictly to those specifications and should bear such marks.
13. All Children's of 6-14 years age should be screened & refraction should be done first and then suitable glass be distribute to schools of districts.
14. The bidders shall submit the terms & conditions of the bid document with digital signature and upload on e-proc as per rules in token of his acceptance of all the terms and conditions.

The terms & conditions other than mentioned in tender document will follow RTPP Act 2012 & RTPP Rules 2013.

16. Only those school will be examined where no school eye screening work have occurred since last two financial year.
17. Only 6-14 years age childrens should be provided spectacles (if defective vision is identified by able & experienced ophthalmic. Assistant) along with record slip.
18. Maximum number of spectacles Distribution must not cross more than 8-10% of total available student in the school.
19. Tender must submit Para Medical Ophthalmic Assistant (Diploma/Degree) Certificate from recognized authority.
20. If tender rates will be equal than, priority will be given to the bidder who has experience of doing above mention same work in Rajasthan/ other state.
21. Consignee will be distributed spectacles at district/Tehsil (Schools) level after screening of students accordingly.
22. Inspection : (a) The Purchase Officer or his duly authorized representative shall at all reasonable time have access to the suppliers premises and shall have to power at all reasonable time to inspect and examine the materials and workmanship of the goods/ equipments/ machineries during manufacturing process or afterwards as may be decided.
(b) The tender shall furnish complete address of the premises of his office, godown and workshop where inspection can be made together with name and address of the person who is to be contacted for the purpose. In case of those dealers who have newly entered in business a letter of introduction from their bankers will be necessary.
23. The supplier shall furnish inspection alongwith supplies. Payment shall be released only after the verification of the Spectacles at static center by Eye Specialist/Incharge.
24. Supplier when received shall be subject to inspection to ensure whether they conform to the specification. For this purpose. Sample shall be taken in the committee & the same shall be verified by Incharge of Static Centers for power of supplied glasses.

Rejection :- Articles not approved during inspection or testing shall be rejected as per specification of lens/glasses and will have to be replaced by the tender at his own cost within the time fixed by the purchase officer.

26. The rejected articles shall be removed by the tenderer within 15 days of intimation of rejection after which purchase officer shall not be responsible for any loss, shortage or damage and shall have the right to dispose of such articles as he thinks fit, at the tenderer's risk and on his account.
27. The tenderer shall be responsible for the proper packing so as to avoid damage under normal conditions of transport, rail and road or air and delivery of the material in good condition to the consignee at destination, In the event of any loss damage, breakage or leakage or any shortage the tenderer shall be liable to make good such loss and shortage found at the checking/ inspection of the materials by the consignee. No extra cost on such account shall be admissible.
28. The purchase officer can repudiate the contract for the supply, at any time if the supplies are not made to his satisfaction after giving an opportunity to the tenderer of being heard and recording of the reasons for repudiation.
29. Direct or indirect canvassing on the part of the tenderer or his representative will be a disqualification.
30. (i) Delivery period:- The tenderer whose tender is accepted shall arrange **Screening of School Childrens and supplies** in a period of 60 days from the date of issue of supply order.
(ii) Extent of quantity – Repeat orders :- If the orders are placed in excess of the quantities shown in the tender notice; the tenderer shall be bound to supply excess quantity limited up to 50% over and above the quantity mentioned in the tender. Repeat orders may also be placed on the rate and conditions given in the tender provided that the repeat orders are upto 50% of the quantity, originally purchased and the period is not more than one month from the date of expiry of last supply. If the tenderer fails to do so, the purchase officer shall be free to arrange for the balance supply by limited tender or otherwise and the extra cost incurred shall be recoverable from the tenderer.
(iii) If the purchase officer does not purchase any of the tendered articles or purchases less than the quantity indicated in the tender form, the tenderer shall not be entitled to claim any compensation.

earnest Money :- (a) Tender shall be accompanied by an earnest money of Rs. 252000/- (Rs. Two Lacs Sixty Two thousand only) for Glasses with frame without which tenders will not be considered. The amount should be deposited in either of the following forms in favour of State Programme Committee (Blindness), Rajasthan, Jaipur.

- (i) Cash/ Cash through treasury challan deposited under head "8443-Civil Deposits-103-sucurity Deposits".
- (ii) Bank Draft/ Bankers Cheque/Bank Guarantee/FDR of the scheduled Bank. It can be deposit through e-Gras. The bid security must remain valid 30 days beyond the original or extended validity period of the bid.
- (b) Refund or earnest money:- The earnest money of unsuccessful tenderer shall be refunded soon after final acceptance of tender.
- (c) In case of open competitive bidding, two-stage bidding, rate contract, electronic reverse auction, bid security shall be 2% or as specified by the State Government of the estimated value of subject matter of procurement put to bid. In case of MSME/Small Scale Industries of Rajasthan it shall be 0.5% of the quantity offered for supply and in case of sick industries, other than Small Scale industries, whose cases are pending with Board of Industrial and Financial Reconstruction, it shall be 1% of the value of bid. Concessional bid security may be taken from registered bidders as specified by the State Government. Every bidder, if not exempted, participation in the procurement process shall be required to furnish the bid security as specified in the notice inviting bids.
- (d) In lieu of bid security, a bid securing declaration shall be taken from Departments of the State Government and Undertakings, Corporations, Autonomous bodies, Registered Societies, Cooperative Societies which are owned or controlled or managed by the State Government and Government Undertaking of the Central Government.
- (e) The earnest money/ security deposit lying with the Department/ office in respect of other tender awaiting approval or rejected or on account of contract being completed will not be adjusted towards earnest money/ security money for the fresh tenders, The earnest money may however, be taken into consideration in case tenders are re-invited

forfeiture of earnest money :- The earnest money will be forfeited in the following cases :-

- (i) When tenderer withdraws or modifies the offer after opening of tender but before acceptance of tender.
- (ii) When tenderer does not execute the agreement if any, prescribed within the specified time.
- (iii) When the tenderer does not deposit the security money after the supply order is given.
- (iv) When he fails to commence the supply of the items as per supply order within the time prescribed.

33.(1) Agreement and Performance Security: (i) Successful tenderer will have to execute an agreement in the form 17 within a period of 15 days of receipt of order and deposit performance security equal to 5% of the supply order value for which tenders are accepted within 15 days from the date of dispatch on which the acceptance of the tender is communicated to him.

(ii) In case of MSME/Small Scale Industries of Rajasthan it shall be one percent of the amount of quantity ordered for supply of goods and in case of sick industries, other than Small Scale Industries, whose cases are pending before the Board of Industrial and Financial Reconstruction (BIFR), it shall be two percent of the amount of supply order.

(iii) The Security money shall be refunded within one month of the final supply of the items as per purchase order in case of one time purchase and two months in case delivery is staggered, after the expiry of contract on satisfactory completion of the same or after the expiry of the period of guarantee if any whichever is later and after satisfied there are no dues outstanding against the tender.

(iv) The earnest money deposited at the time of tender will be adjusted towards security amount. The performance security shall in no case is less than earnest money.

(v) NO interest will be paid by the department on the performance security.

(vi) Performance security shall be furnished in any one of the following forms-

- (a) deposit through eGRAS;
- (b) Bank Draft of Banker's Cheque of a scheduled bank;
- (c) National Saving Certificates and any other script/instrument under National Saving Schemes for promotion of ment under National Savings Schemes for promotion of small savings issued by a Post Office in Rajasthan, if the same can be pledged under the relevant rules. They shall be accepted at their surrender value at the time of bid and formally transferred in the name of procuring entity with the approval of Head Post Master;
- (d) Bank guarantee/s of a scheduled bank. It shall be got verified from the issuing bank. Other conditions regarding bank guarantee shall be same as mentioned in the rule 42 for bid security;
- (e) Fixed Deposit Receipt (FDR) of a scheduled bank it shall be in the name of procuring entity on account of bidder and discharged by the bidder in advance.
- (f) In case of procurement of works, the successful bidder at the time of signing of the contract agreement, may submit option for deduction of performance security from his each running and final bill @ 10% of the amount of the bill.

(2) (i) Firms registered with the Director of industries Rajasthan in respect of stores for which they are registered, subject to their furnishing the registration in original form the Director of Industries or Photostat copy or a copy thereof duly attested by any Gazetted officer.

(ii) Central Government and Government of Rajasthan undertakings will be exempted from furnishing security amount.

(3) Forfeiture of performance security:- Security amount in full or part may be forfeited in the following cases :-

- (a) When any terms and conditions of the contract are breached.
- (b) When the tenderer fails to make complete supply satisfactorily.

(c) Notice of reasonable time will be given in case of forfeiture of security deposit. The decision of the purchase officer in this regard shall be final.

34. The expenses of completing and stamping the agreement shall be paid by the tenderer and the department shall be furnished free of charge with one executed stamped counter part of the agreement.
35. (i) All goods must be sent freight paid through railway or goods transport. If goods are sent freight to pay, the freight together with departmental charge 5% of the freight will be recovered from the supplier's bill.
- (ii) R.R. should be sent under registered cover through bank only.
- (iii) Remittance charges, on payment made shall be borne by the Tenderer.
36. Insurance :- (i) The goods will be delivered at the District/Tehsil (Schools) level in perfect condition. The supplier, if he so desires, may be insured the valuable goods against loss by theft, destruction or damage, by fire, flood, under exposure to whether of otherwise viz., (war rebellion, riot, etc.,) the insurance charges will be borne by the supplier and state will not be required to pay such charges, if incurred.
37. Payments :- (i) Advance payment will not be made except in rare and special cases. In case of advance payment being made, it will be against proof of dispatch and to the extent as prescribed in financial powers by rail/reputed goods transport companies, etc., and prior inspection, if any. The balance if any will be paid on receipt of the consignment in good condition with the certificate to that effect endorsed on the inspection not given to the tenderer.
- (ii) Unless otherwise agreed between the parties payment for the delivery of the stores will be made on submission of bill in proper form by the tenderer to the Purchase officer in accordance with GF&AR. All remittance charges will be borne by the tenderer.
- (iii) In case of disputed item, 10 to 25% of the amount shall be with held and will be paid on settlement of the dispute.
- (iv) Payment in case of those goods which need testing shall made only, when such test have been carried out test results received confirming to the prescribed specification.

The time specified for delivery in the tender form shall be deemed to be the essence of the contract and the successful tenderer shall arrange supplies within the period on receipt of the firm order form the purchase Officer.

(ii) Liquidated damages :- In case of extension in the delivery period with liquidated damages the recovery shall be made on the basis of following percentages of value of stores which the tenderer has failed to supply :-

(1) (a) delay upto one fourth period of the prescribed delivery period 2.5%

(b) Delay exceeding one fourth but not exceeding half of the prescribed period 5%

(c) Delay exceeding half but not exceeding three fourth of the prescribed period 7.5%

(d) Delay exceeding three fourth of the prescribed period 10%

(2) Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.

(3) The maximum amount of liquidated damages shall be 10%

(4) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.

(5) Delivery period :- may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the tenderer.

39. Recoveries :- Recoveries of liquidated damages, short supply, breakage, rejected articles shall ordinary be made from bills. Amount may also be with held to the extent of short supply, breakage, rejected and in case of failure in satisfactory replacement by the supplier along with amount of liquidated damages shall be recovered from his dues and, security deposit available with the department. Incase recovery is not possible recourse will be taken under Rajasthan PDR Act or any other law in force.

tenderers must make their own arrangements to obtain import license, if necessary.

1. If a tenderer imposes conditions, which are in addition to or in conflict with the conditions mentioned herein, his tenders is liable to summary rejection. In any case none of such conditions will be deemed to have been accepted unless specifically mentioned in the letter of acceptance of tender issued by the purchase officer.
42. The procuring entity reserve all the rights to accept or reject any tender.
43. The tenderer shall furnish the following documents at the time of execution of agreement :-
 - (i) Attested copy of partnership Deed in case of Partnership Firms.
 - (ii) Registration Number and year of registration in Case partnership firm is registered with Registrar of Firms.
 - (iii) Address of residence and office. Telephone numbers in case of Sole Proprietorship.
 - (iv) Registration issued by Registrar of companies in case of Company.
44. If any dispute arise out of the contract with regard to the interpretation, meaning and breach of the terms of the contract, the matter shall be referred to by the Parties to the Head of the Department who will appoint his senior most deputy as the Sole Arbitrator of the dispute who will not be related to this contract and whose decision shall be final.
45. All legal Proceedings, if necessary arise to institute may by any of the parties (Government or Contractor) shall have to be lodged in courts situated at Jaipur.
46. The prices charged for the store supplies under the contract by the successful tenderer shall in to no event exceed the lowest price at which the successful tenderer sells the stores of identical description to any other persons during the period of contract. If any time, during the period of contract, the tenderer reduces the sales price chargeable under the contract he shall forth with notify such reduction to the Store Officer, Medical & Health Services, Rajasthan, Jaipur & the price payable under the contract of the stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly-reduced.





Annexure A: COMPLIANCE WITH THE CODE OF INTEGRITY AND NO CONFLICT OF INTEREST:

Any person participating in a procurement process shall-

- a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process:
- b) Not misrepresent or omit misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation:
- c) Not indulge in any collusion. Bid rigging or any- competitive behavior to impair the transparency, fairness and progress of the procurement process:
- d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any part or to its property to influence the procurement process.
- f) Not obstruct any investigation or audit of a procurement process:
- g) Disclose conflict of interest, if any; and
- h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities. Contractual obligations, or compliance with applicable laws and regulations.

- I. A Bidder may be considered to be in conflict of interest with one or more parties in bidding process if. Including but not limited to
 - a. Have controlling partners/ shareholders in common; or
 - b. Receive or have received any direct or indirect subsidy from any of them; or
 - c. Have the same legal representative for purpose of the Bid; or
 - d. Have a relationship with each other directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring entity regarding the bidding process; or
 - e. The Bidder participates in more than one Bid in a bidding process, Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the Bidder is involved. However, this

does not limit the inclusion of the same subcontractor, not otherwise participating as bidder, in more than one Bid; or

- f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired by the procuring entity as engineer in charge/ consultant for the contract.

Annexure B: Declaration by the Bidder regarding Qualification
Declaration by the Bidder

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bids No Dated I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that:

- a) I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- b) I/we have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- c) I/we are not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- d) I/We do not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- e) I/we do not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition;

Date :
Place:

Signature of bidder
Name :
Designation:
Address :

Annexure C: GRIEVANCE REDRESSAL DURING PROCUREMENT PROCESS:

The Designation and address of the First Appellate Authority is Director, Medical Health & Family Welfare, Govt. of Rajasthan.

The Designation and address of the Second Appellate Authority is Principal Secretary, Medical Health & Family Welfare, Govt. of Rajasthan.

1. Filing an appeal

If and Bidder or prospective bidder is aggrieved that any decision. Action or omission of the Procuring Entity is in contravention to the provisions of the Act of the Rules of the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision on action, omission as the case may be, clearly giving the specific ground or ground on which he feels aggrieved.

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial bids. An appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

2. The Officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it or within thirty days from the date of the appeal.
3. If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para(2) , or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the first appellate Authority , the Bidder or prospective bidder or the Procuring Entity , as the case may be , may file a second appeal to second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the first appellate Authority , as the case may be .
4. **Appeal not to lie in certain cases**
No appeal shall lie against any decision of the Procuring Entity relating to the following matters namely:-
 - (a) Determination of need of procurement:
 - (b) Provision limiting participation of Bidders in the Bid process:
 - (c) The decision of whether or not to enter into negotiations;
 - (d) Cancellation of a procurement process:
 - (e) Applicability of the provisions of Confidentiality.

5. Form of Appeal

- (a) An appeal under Para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to first Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

6. Fee for Filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand. Which shall be non- refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

7. Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents. If any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public procurement Portal.

FORM NO. 1
[See rule 83 of RTPP]
Memorandum of Appeal under the Rajasthan
Transparency in Public Procurement Act, 2012

Appeal No of

Before the (First / Second Appellate Authority)

1. Particulars of appellant:
 - (i) Name of the appellant:
 - (ii) Official Address. If any:
 - (iii) Residential Address
2. Name and address of the respondent (S)
 - (i)
 - (ii)
 - (iii)
3. Number and date of the order appealed against and name and designation of the officer/ authority who passed the order (enclose copy) , or a statement of a decision , action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:
4. If the Appellant propose to be represented by a representative, the name and postal address of the representative;
5. Number of affidavits and documents enclosed with the appeal;
6. Ground of Appeal:
(Supported by an affidavit)
7. Prayer :

Place.....

Date.....

Appellant's Signature

Annexure D : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quota shall govern and the unit price shall be corrected;
- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

- i. At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- ii. If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- iii. In case procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered the the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose is accepted.

Conflict of interest:-

The Bidder participating in bidding process must not have a Conflict of Interest

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities. Contractual obligations, or compliance with applicable laws and regulations.

A Bidder may be considered to be in conflict of interest with one or more parties in bidding process if. Including but not limited to

- a. Have controlling/ shareholders in common; or
- b. Receive or have received any direct or indirect subsidy from any of them; or
- c. Have the same legal representative for purpose of the Bid; or
- d. Have a relationship with each other directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring entity regarding the bidding process; or
- e. The Bidder participates in more than one Bid in a bidding process; participation by a Bidder in more than one Bid will result in the disqualification of the bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, nit otherwise participating as bidder, in more than one Bid ; or
- f. The Bidder or any or its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, works or services that are the subject or the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired by the procuring entity as engineer incharge/consultant for contract.

I/We hereby agree all above terms & Conditions & have signed on each page as a taken of acceptance.

Signature of Tenderer with Stamp

ANNEXURE -2: PRE-BID QUERIES FORMAT

(To be filled by the Tenderer)

BIB No: dtd.

Name of the Company/Firm:

Tender Fee Receipt No.

Dated:

for Rs.

Name of Person(s) Representing the Company/ Firm:

Name of the Person	Designation	E-mail ID	Tel .ph. no/ Fax no

Company/Firm Contacts:

Contact person/s	Address for correspondence	E-mail ID	Tel ph. No /Fax

Query & Clarification Thought:

Sr. No	RPF Page No	RPF rule No	Rule Details	Query/suggestion/clarification

EXHIBIT-3: DECLARATION by the Bidder on Non judicial Rs.100 stamp paper
(To be filled by the Bidder)

To.
Procuring entity}},

In response to the NIB Ref. No.-----

dated----- for

{Project Title}, as an Owner/ Partner/ Director/Auth.Sign. Of

I/ We hereby declare that presently our

Company/ firm----- at the time of bidding, :-

- f) possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- g) have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- h) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.
- i) does not have any previous transgressions with any entity in India or any other country during the last three years
- j) does not have any department by any other procuring entity
- k) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- l) does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- h) does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- i) will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoR, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: - Authorized

Signatory: -

Seal of the Organization: Date:

Place:

ANNEXURE-4: CERTIFICATE OF CONFORMITY/ NO DEVIATION

To, {to be filled by the bidder} on Non judicial Rs. 100 stamp paper
{Procuring entity},

NIB No: ----- Dated-----

CERTIFICATE

This is to certify that, the specifications which I/ We have mentioned in the Technical bid, and which It We shall supply if I/ We am/ are awarded with the work, are in conformity with the minimum specifications of the Tender/ bidding document and that there are no deviations of any kind from the requirement specifications.

Also, I/ we have thoroughly read the tender/ bidding document and by signing this certificate, we hereby submit our token of acceptance to all the tender terms & conditions without any deviations.

I/ We also certify that the price I/ we have quoted is inclusive of all the cost factors involved in the end-to-end implementation and execution of the project, to meet the desired Standards set out in the Tender/ bidding Document.

Thanking you,

Name of the Bidder: -

Authorized Signatory:

Seal of the Organization:

Date:

Place:

Government of Rajasthan
Directorate of Medical & Health Services, Rajasthan, Jaipur

SR Form 11

Declaration of Tenderers

We hereby declare that we are Manufacture/Authorized Sole Distributors of the Stores for which we have tendered.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer
with Rubber Stamp

FINANCIAL BID Submission Sheet

{Procuring Entity},

Reference: NIB No.:----- Dated-----

Dear Sir,

We, the undersigned bidder, Having read & examined in detail, the Bidding Document, the receipt of which is hereby duly acknowledged, I/ we, the undersigned, offer to supply/ work as mentioned in the Scope of the work, Bill of Material, Technical specifications, Service Level Standards & in conformity with the said bidding document for the same.

I / We undertake that the prices are in conformity with the specifications prescribed. The quote/ price are inclusive of all cost likely to be incurred for executing this work. The prices are inclusive of all type of govt. taxes/duties as mentioned in the financial bid (BoQ).

I / We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements.

I/ We hereby declare that in case the contract is awarded to us, we shall submit the contract performance guarantee as prescribed in the bidding document.

I / We agree to abide by this bid for a period of 120 days after the last date fixed for bid submission and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

I/ We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

We agree to all the terms & conditions as mentioned in the bidding document and submit that we have not submitted any deviations in this regard.

Date:

Authorized Signatory Name:

Designation:



Financial Bid for Quoted Items

Sr.	Name Item with Specification	Total Quantity	Net rate per Unit	Rate of GST	Total Amount
1	Supply Of Spectacles For School Childrens (Onsite delivery with screening and one follow up) 1. Sheet Frame 2. Size : 42 to 52 3. With Flexible hinge. 4. Soft Cover/ Hard Cover 5. Lenses : Hard Coat fiber 6. Power : variable as per required by refraction/ Prescription.	37620			

Rates shall only be filled in BAQ <http://eproc.rajasthan.gov.in>

Signature

Date:

(Name in Capital)
Company/Firm Seal

Note:-

- 1- Fill the BOQ manually and please don't attach or upload with technical Bid.
- 2- This format of BOQ is only for sample.